

## **POOL OVERSIGHT**

### **Meeting Minutes Wednesday, October 18<sup>th</sup> 2023**

The City of Germantown Pool Oversight members met Wednesday, October 18<sup>th</sup> 2023 at 7:00 PM in the Depot at Veterans Memorial Park

#### **POOL OVERSIGHT MEMBERS PRESENT:**

Lou Potter, Jim Williams

Also Present:

Will Parsons, Aquatics Director; Devin Stoutenborough, Pool Manager; Alissa Eshbaugh, Pool Board; pat Shively, Finance Director

**Meeting was called to order at 7:11 pm**

**Meeting minutes from the August Pool Oversight meeting were unanimously approved**

#### **Report from Pool Manager and Aquatics Director**

Will P gave an update on the offseason projects. The AC unit for the concessions stand has been installed. This will also help create a new breakroom for guards in the back of the concessions stand. The controller for the zero entry is still on backorder. The pumps for the water slides will be picked up on Thursday, October 19<sup>th</sup> by Jason Gentry. We have an estimate for pool stairs, but they have not yet been purchased. Because we are currently coming in under the budgeted \$40,000, we should be able to purchase the stairs. The pergola repairs should begin soon; the agreement has been made with the contractor. New umbrellas and stands are on the list of supplies to buy. The weld repairs for the gutters were supposed to take place the week prior, but the contractor had to postpone due to illness. They should be completed in the near future.

Currently, the total for these projects appears to be approximately \$27,200, well under the allotted budget.

Devin S shared that he has been in contact with Dick Mason in regards to water slide replacement. A two flume slide would cost between \$66,000 and \$92,000. It would be possible to purchase two and then add a third the following year.

#### **Overview of 2024 budget**

Pat S then went through the proposed budget with the Oversight Committee. One question that was raised was on the part-time wages line. It was found that this line was much higher than expected. It was found that there may have been a miscommunication on the new pay rates for 2024. Will P and Pat S agreed to meet to rectify this as the expected increase to this line was much lower than what was presented.

A few other items were found to have been listed on the wrong lines, those were noted and were set to be corrected. Pat S explained the difference between "professional services" and "other contracted services", the former encompassing contract work at the pool while the latter is generally for subscriptions. She also explained that the "admin charge" covers payment for tasks completed by City of

Germantown employees, such as HR tasks, payroll, accounts payable, etc. The "structural improvement" line was lower than year's prior due to the off season tasks being completed in the fall rather than the spring.

Pat S also explained that once the part-time wages line was corrected, corresponding lines such as retirement and unemployment will also go down.

The Oversight Committee unanimously approved the budget, provided that the recommended change to the part-time wages was made. An updated budget showing these changes will be delivered to the committee members once completed. The budget will be voted on at the November City Council meeting.

#### **Other Business**

Lou shared that once the backup fund kept by German Township reaches the equivalent of one year of levy money, the Township will then on send 100% of the levy funds to the City.

Will shared that he met with Alissa to begin the discussion on adjusting the prices for Gators passes. No decisions have yet been made.

**Meeting adjourned at 8:17 pm**